

7-22-1966

Board of Trustees Minutes, July 22, 1966

Eastern Washington State College

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MINUTES OF BOARD OF TRUSTEES MEETING

Dinner, 6:00 p.m.; Business , 7:30 p.m.

Friday, July 22, 1966

Gourmet Room, Spokane Club

The Board of Trustees met at seven-thirty in the Gourmet Room of the Spokane Club, Spokane, with the following present: Mrs. Robert Tanke, chairman; Mrs. R. R. Morrison and Mr. Melvin B. Voorhees, members; Dr. Don S. Patterson, President of the College; Mr. Fred S. Johns, Secretary to the Board; Mr. Henry Koslowsky, Director of Public Information; Dr. Wayne W. Loomis, Associate Director of Research; Dr. Earle K. Stewart, President of Faculty Organization; and Mr. Fred A. Long, of the Division of Engineering and Architecture for the State.

MINUTES

The minutes for the meeting of June 17, 1966, were approved.

RETIREMENT

Dr. Patterson recommended that Dr. Edgar I. Stewart be given the status of Distinguished Professor Emeritus of History in view of his unusual contribution to the college. Mr. Voorhees moved that such a designation be awarded to Dr. Stewart and added that Dr. Stewart's writings have reflected unusual credit on the college because they are not only scholarly works but also entertaining and therefore have been circulated among the public. Mrs. Morrison seconded the motion which carried.

The board accepted Dr. Stewart's retirement as of the end of the fall quarter, 1966-67.

Mrs. Morrison moved, seconded by Mr. Voorhees that items "Resignations" through "Approval of Outside Employment" be approved. Motion carried.

RESIGNATIONS

Non-academic

Sandra Hansen, Secretarystenographer II, business office, as of July 22, plus 5.5 days accrued leave

Harold Johnson, Custodial Worker II, Tawanka Commons, as of July 1, 1966, plus 17 days accrued leave

Ethel Richardson, Clerk-typist II, ROTC, as of June 30, plus 7.5 days accrued leave

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RESIGNATIONS (Cont'd)

Non-academic (cont'd)

Mary Waste, Housekeeper, Housing Department, as of June 20,
plus 6 days accrued leave

Robert Starry, Data Processing Manager, as of July 31, plus
20.5 days accrued leave

Mary Lee Gillette, Clerk-typist I, business office, as of June 23

Margaret Hunt, Registration Clerk I, registry office, as of
July 14 (terminated)

Florence MacKenzie, Hall Director, as of August 20

ACTIVATION OF NEW POSITIONS

Associate Dean of Graduate Studies, on half-time basis for
academic year and summer session at rate of academic
salary (See attached job description)

Financial Aids Officer, A-IV, under Student Personnel, on
twelve months basis at rate of \$9,067 for twelve months
(see Job Description)

NEW APPOINTMENTS

Administrative

Roy Behm, Associate Professor of Chemistry, as Associate
Dean of Graduate Studies, effective September 1966,
at base rate of \$ 9,067 for nine months

Ph. D., University of Washington 1962

Lawrence J. MacKay, as Financial Aids Officer, A-IV, at
\$9,067 for twelve months, effective September 1, 1966

B. A., Seattle University

Frank Ammann, as Acting Assistant Dean of Students, A-IV,
at base rate of \$9,067 for twelve months, for the period
of September 1 through June 9, 1967

B. A. in Ed., Eastern Washington College of
Education

Academic

Robert A. Wageman, as Assistant Professor of Psychology, for
winter and spring quarters, 1966-67, at base rate of
\$8,550 (three steps for experience) to be prorated

B. S., M. A., Arizona State University

Ph. D., expected in 1967 from ASU

Helen J. Jorgensen, as Instructor in Home Economics, 1966-67,
at position 4, \$7,646, contingent upon completion of master's

B. S., Montana State College

M. S. expected from Montana State College

Claudius O. Johnson, as Lecturer in Political Science, for one
year only, 1966-67, with extension of employment for
the year past retirement age, at \$14,000 (replacement of
two half-time research positions)

B. A., University of Richmond

M. A., Ph. D., University of Chicago

July 22, 1966

NEW APPOINTMENTS (Cont'd)

Academic (cont'd)

- James M. Moynahan, as Visiting Assistant Instructor in Sociology
at \$6,700 for 1966-67 (replacement for Mr. Boring)
B. S., Washington State University
M. A. expected from University of Montana
- Kent R. Burnham, as Graduate Teaching Assistant in Business
Education, on 4.5 time basis at rate of \$5,500, making
\$4,400 for 1966-67
B. A., Washington State University
- Rae Theodore Gibbons, as Assistant Professor of Philosophy,
at \$8,871 for 1966-67 (replacing Stearns) exception to
hiring-in policy by Faculty Affairs Council
B. A., M. S., University of Oregon
Graduate work toward Ph. D., University of Oregon
- Suzel Chotteau, as Lecturer in French, on half-time basis for
1966-67 at base rate of \$8,241 (replacement)
License (secondary) equivalent to M. A.
Lycee'
- Billie Stanton, Visiting Assistant Professor of Elementary
Education, Campus School, 2nd grade, at \$8,871, 1966-67
B. A. in Ed., Eastern Washington College of
Education

Hall Directors - reappointments

- Eva Conner, Senior Hall, from \$235 to \$245, + ML for ten months
- Margarette Beckman, Cecil Dryden Hall, from \$222 to \$245 + ML
for ten months
- Dorothy Morasch, Monroe Hall, from \$209 to \$218 + ML for
ten months
- James Aucutt, Pearce Hall, from \$2652 to \$3817 + L for eleven
months
- Russell A. Hartman, Sutton Hall, for ten months at \$100 + L

Library

- Leland G. Alkire, as Librarian I, at \$7,700 for eleven months
as of September 15, contingent upon completion of master's
B. A., University of Idaho
Library program at University of Washington
- Darcy Pierce, as Librarian I, at \$8,871 for eleven months,
with one step on salary schedule for experience, as of
September 15
B. A., Whitman College
M. L. S., Peabody College

Appointments Under Grant # 173 - for month of August:

- | | | |
|----------------------------------|---|----------------------------------|
| Russell J. Smith, Jr. - \$855.00 |) | These salaries represent the |
| Grant R. Thomas - \$884.87 |) | difference in one month's full |
| John Ford - \$774.15 |) | salary and amount received for |
| | | summer school teaching in August |

July 22, 1966

NEW APPOINTMENTS (Cont'd)

Summer Quarter

Creative Arts Series

David Coe \$50
Sonia Larson \$50
Philip McClintock \$50
John Terris \$50

Academic

R. Dean Gaudette, extension to August 19, adjustment to \$223.75
Henry Langeman, June 20-August 12, NDEA Grant, \$500- Education
Alex Gottfreid, August 12 - \$75 History and Social Sciences
Russell Creasuer, June 20-August 5 - \$250, Creative Arts
Evelyn Sage, June 20-August 19 - \$302, Creative Arts
William Filter, June 20-August 19 - \$300, Education
Brent Wooten, June 20-August 5 - \$661 , HPERA
John Gange, July 18-19 - \$140, History and Social Sciences
Yung Wei, July 20-29 - \$350, History and Social Sciences
Gerald Estes, August 9 - \$50, Business and Industry
Irene Place, August 8 - \$100, Business and Industry
Eugene Kosy, August 9 - \$100
Ed Perkins, August 10 - \$50
Leonard Robertson, August 12 - \$100

Jerry Minchinton, junior research assistant, June 20-August 19, \$146.25

Non-academic

Ella Anderson, as Account Clerk, business office, at \$289 per month as of June 20 (replacing G. Meisen)
Alma Annis, Cook I, Tawanka, at \$315 + M, as of September 15 (replacing E. Howard)
Orville Barnhart, as Groundskeeper, Physical Plant, at \$342 as of June 27 (replacing R. Holmes)
Hanah Becker, FSW I, Tawanka, at \$265 + M, as of September 15 (replacing M. Delabarre)
Diane Christensen, FSW I, Tawanka, at \$234 + M, as of June 21 on provisional basis (replacing D. Goodwin)
Sue Ham, Clerk-typist I, business office, at \$265 as of June 27 (replacing M. Gillette)
Marharet Hunt, Registration Clerk I, registrar's office, at \$254 as of July 1 (new position)
Laurie Beck, Secretary-stenographer I, under Political Science Grant # 173, at \$315 as of July 1 for period of grant
Sherry Olson, Tab. Equip. Operator, business office, at \$358 as of July 5 (replacing E. Anderson)
Lance Orton, Trades Helper, Tawanka, at \$424 as of July 8 replacing H. Johnson as CW (position reclassified)
Jack Quinn, Residence Maintenance Supervisor, Housing, at \$527 as of July 1 on provisional basis (new position)

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NEW APPOINTMENTS (Cont'd)
Non-academic (cont'd)

Wade Harris, Data Processing Manager, at \$781 (third step) as of July 25 on provisional basis (new position)
Linda Harris, as Registration Clerk I, registrar's office, at \$254 as of July 19 (replacing M. Hunt)
Ruth Boone, as Secretary-Stenographer II, business office, at \$358 as of July 18 (replacing S. Hansen)
Walter H. Johnson, Utility Man, Physical Plant, as of August 1 at \$527 per month (returning to unfilled position)
Karen Ann Omoto, Secretary-stenographer, under Grant #173 as of July, classification and salary to be determined later)

CHANGE IN STATUS

Academic

Mabel P. Bright, Assistant Professor of Elementary Education, Campus School, to transfer to Department of Education as Supervisor of Student Teachers in Spokane area with the fall quarter

Non-academic

Robert Starry, from Tab. Equip. Operator to Data Processing Manager, on half-time basis, at \$357.50 per month as of July 1, 1966
Diana Christensen, FSW I, Tawanka, from provisional to classified as of July 5, at \$265 + M

LEAVE OF ABSENCE

Marie Standefer, FSW I, Tawanka, from June 13 through September 14, for personal reasons
Marilyn Duel, Key Punch Operator, business office, July 22-29, w/o pay, for personal reasons

TRAVEL

Robert W. Wageman, round trip, Santa Fe-Spokane, July 13-14, for interview in psychology
Roger Davis, Assistant Professor of English, to attend national Conference on Advanced Placement, June 22-26, Danver, travel and per diem
Dale Stradling, Assistant Professor of Geography, to attend meeting of Association of American Geographers, Toronto, August 28-September 1, travel and per diem
John R. Fahey, Associate in Research, to confer with USOE on junior college teacher preparation proposal, Washington, D.C. July 25-27, travel and per diem
-----, to attend USOE briefing on institute applications, San Francisco, August 11-13, travel and per diem
Walter L. Powers, Professor of Education-Psychology, to confer with officials from USOE on guidance institute proposals, August 11-12, travel and per diem

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TRAVEL (Cont'd)

- Thomas K. Midgley, Director ICC, to attend workshop in area of new production techniques for audio-visual communications, Salt Lake City, July 27-August 5, travel and per diem at common carrier rate
- Paul Helsing, Assistant Professor of Economics, to attend annual meeting of Western Economics Association, Berkeley, August 23-28, travel and per diem at common carrier rate
- Pat L. Hunt, Director of Classified Personnel, to attend College and Personnel Association Conference, New Orleans, August 7-11, travel and per diem at common carrier rate
- William L. Wilkerson, to attend national Geological Society of America and American Association of Geology Teachers, San Francisco, November 13-17, travel and per diem
- Loren Jordan, Programmer, to attend IBM 360/Model 20 programming school, Portland, July 19-August 2, travel and per diem
- Francis J. Schadeegg, Associate Professor of Geology-Geography, geography field trip, British Columbia and Alberta, August 7-20, travel and per diem

APPROVAL OF OUTSIDE EMPLOYMENT

Joseph Lewandowski, 1966-67 Assistant Professor of Psychology, to teach a two-hour semester course through Washington State University extension for fall semester only

BUILDING PLANNING AND CONSTRUCTION

It was moved by Mrs. Morrison, seconded by Mr. Voorhees that the architectural firm of Barnard and Holloway be designated as architects for the classroom building. Motion carried

It was moved by Mr. Voorhees, seconded by Mrs. Morrison that the contract with the Spokane Roofing Company be accepted, subject to final inspection and approval by the State Division of Engineering and Architecture. Motion carried.

It was moved by Mr. Voorhees, seconded by Mrs. Morrison, that contract specifications and bid calls be authorized on the following projects:

- Total campus building roof repairs and replacement
Approximate costs-\$4-6,000
- Redesign and remodel domestic water pressure control
system at Pearce Hall Approximate cost - \$14-\$1750
- Design and install steam by-pass line at Science Building
to eliminate overheating Approximate cost - \$350-\$500

July 22, 1966

BUILDING PLANNING AND CONSTRUCTION

Martin Hall Addition

Mr. George Rasque and Mr. Jack Sackville-West, reported on the status of the plans for the Martin Hall additions. Mr. Sackville-West stated that the plans were complete and had been submitted to the State Division of Engineering and Architecture and to the Department of Housing and Urban Development for approval and that the college was now awaiting approval from the U. S. Office of Education to advertise for bids. He requested authority to proceed with the calling for bids with the call to be as soon as the office of Education approves his request and stated that the estimated construction cost is \$708,000. Mr. Voorhees asked if the recent cost increases threatened the budget. Mr. Sackville-West said that the architects were confident of their budget estimate up until about six weeks ago but that they could not now guarantee the estimate. He noted that the specifications do contain deductible alternates which can be applied in the event that bids exceed the estimate.

It was moved by Mr. Voorhees, seconded by Mrs. Morrison that the architects be authorized to call for bids as soon as all state and federal clearances are received. Motion carried.

DESIGNATION OF TRUSTEE TO AWARD DEGREE

Mrs. Morrison was designated the trustee to award degrees at the August Commencement.

ADJUSTMENT IN SALARIES

Mrs. Morrison moved that the recommendation on change in salaries as shown below be accepted: Motion carried.

David Jensen, 1966- summer session, from June 20-August 5 to June 20-August 19, making \$1800 for the period

Paul Helsing, from 43.5% to 45.9% of 2/9 of annual salary, increasing his pay from \$923 to \$974

Joseph Lewandowski, for 1966-67, as Assistant Professor of Psychology, from \$7,943 to \$8,241 for additional credit for experience

GPA REQUIREMENT

Mr. Voorhees referred to the minutes of the Undergraduate Council of July 11, 1966, and noted that the matter of the GPA requirement in the major for graduation is apparently not settled since the Council still favors the GPA of 2.0. Dr. Stewart reported that the Academic Senate had accepted this recommendation of the Undergraduate Affairs Council and had recommended that the President appoint a faculty committee to meet with the Board of Trustees to discuss this matter further.

July 22, 1966

SELECTION OF A NEW PRESIDENT

The board discussed the suggestions from Dr. Patterson for procedures in recruiting a new president (See attached memo). Mrs. Tanke appointed Mr. Erickson as Clerk Chairman of the Search Committee. It was agreed that Mr. Erickson would be provided with the necessary secretarial assistance from the college budget.

Mrs. Morrison stated that the selection of the president is the greatest responsibility that the board will have. She said that the trustees will need the advice and counsel of Dr. Patterson. Mr. Voorhees concurred, saying that he would like Dr. Patterson's active participation in the selection of the president. Dr. Patterson suggested that he, Dr. Stewart and possibly a member of the administrative staff draft a proposal on how to implement the suggestions in Dr. Patterson's memo for presentation to the board within the next ten days. Mr. Voorhees suggested that a special meeting of the board be held to deal with this suggestion alone as soon as possible. It was agreed to schedule a meeting for Friday evening, August 5, on the campus.

INFORMATIONAL ITEMS

Mr. Johns reported on the status of the land acquisition.

Dr. Patterson reported that Representative Foley had written that Capehart Housing units in Cheney had been withdrawn from surplus and would not be available at the present time.

ADJOURNED

The meeting was adjourned at nine o'clock.

APPROVED

Marjorie Tanke, Chairman

Fred S. Johns, Secretary

POSITION TITLE: Director of Financial Aids

Officer

3b

The ~~Director of Financial Aids~~ *Officer* is a member of the student personnel staff and reports directly to the dean of students. The position carries the A-IV classification on a twelve month basis. The Director of Financial Aids is primarily responsible for the coordination and supervision of the student financial aids program. He provides data and recommendations to the Financial Aids Committee to assist them in recommending basic institutional policies in the area of financial aids.

Qualifications: Experience in working with financial aid programs.

A masters degree is preferred.

Duties and Responsibilities:

Financial Aids Program

1. Study federal, state, private and local student aid programs in order to determine the feasibility and advisability of EWSC participation.
2. Estimate present and future resources and needs in the financial aids area.
3. Inform potential and currently enrolled students about available programs.
4. Develop and submit criteria for selection of students for aid to the Financial Aids Committee.
5. Interview and evaluate applicants for aid.
6. Develop broad package of financial aid (loan, scholarship, work) to meet individual needs of students.
7. Keep records and file reports of aid provided.

POSITION TITLE: Director of Financial Aids

8. Shall serve as institutional representative for the National Defense Student Loan Program and the United Student Aid Fund Loan Program.

Obtaining Financial Assistance for Students

1. Contact individuals and local firms for contributions to the student financial aid resources of the college.
2. Canvass the college and local community for part-time work-study and part-time employment opportunities.

College Admissions Program

1. Accompany the Admissions Officer on high school visitation trips.
2. Visit junior colleges to assist potential transfers with financial planning for the transition to EWSC.
3. Consult with civic clubs and organizations on the general question of how students can finance their college experience.

DH/ka

Eastern Washington State College

To: Faculty and Administrative Staff

From: Don S. Patterson, President

Date: August 12, 1966

The board members have suggested that I convey to you the policies they intend to follow in the search and selection of the new president. The first task will be to carry on a national search for the strongest possible candidates. The initial contacts will be made through a small search committee of the board with a faculty representative assisting. If members of the faculty or staff know of a strong candidate, they are invited to send the name and address of the person to the Chairman of the Search Committee.

The board is anticipating Eastern to maintain the same functions it now performs. The teaching function will continue to predominate. The research function should expand considerably as will public service during the next few years. The nature of increasing research effort will continue to reflect the teaching and learning nature of Eastern's responsibilities.

The present programs will continue. Master's level studies will expand. Within ten years Eastern will be providing a second year of graduate study in areas that have become known as certificate programs. There will be new emphases added in the next few years. These will represent the college-metropolitan interaction relating closely with business, industry and a limited aspect of the health sciences.

It is within the frame of reference of this general prediction that the board will be in search of new and vigorous leadership.

Board members will have certain guideposts in mind in their search.

1. They are planning to go outside in their search for the new person. The search will be for the very best qualified person.
2. They will be seeking a person who has had previous types of administrative and management experiences.
3. They will not issue any public statements on candidates until they make the announcement of the new president.
4. They will consider only person with the earned doctorate.
5. They hope any exchange of information on candidates will remain confidential.
6. The board will indicate one spokesman on all matters of recruiting and selection and all other members will refer requests or inquiries to that individual.
7. The board will call upon the faculty for its advice and counsel. A small faculty-staff committee will be appointed to consult with the board on this matter. Faculty suggestions and comments should go through this body to the board.

August 12, 1966

Dr. Wilbur Wiles, Dean
College of Arts and Sciences
University of the North

Dear Dean Wiles:

The president of our college will be retiring August 31, 1967, and we are seeking candidates from which to select a replacement. Eastern Washington State College is one of three such public higher institutions in the state. In addition there are two universities. Each of the five schools has its own Board of Trustees or Regents.

Eastern is a former College of Education and is now a State College in function as well as name. Like similar institutions in other states, it provides limited multi-purpose educational opportunities at the baccalaureate and master's levels. It is authorized to grant, B. A., M. A., M. S., B. Ed. and M. Ed. degrees. It has about 4,000 students and is projected to enroll 6,000 in 1975.

The beginning salary for the position will be \$26,000. Each year an increase will be given to a top of about \$29,800. Fringe benefits in addition to salary will be a president's residence, seven and a half percent of one's salary is provided for TIAA retirement and OASI, a state car for business purposes, twenty-one days per year vacation and generous provisions for sick leave, and a liberal travel allowance.

We are soliciting recommendations for filling the position and hope you will be able to suggest able candidates. We will contact directly any persons you suggest. We would also like to contact you later in regard to a careful analysis of the qualities and competencies of persons you suggest.

Please send your reply to my business address:

Spokane and Eastern Bank Building
Spokane, Washington

We will deeply appreciate your assistance in this important matter.

Very cordially yours,

Harvey Erickson, Chairman
Search Committee

HE:w

Eastern Washington State College
Cheney, Washington
August 12, 1966

Announcement: On August 31, 1967, there will be a vacancy in the presidency of this college

The College and Community: Eastern Washington State College is one of three state colleges. It has its own Board of Trustees and depends upon the state legislature for its operating funds. Like many similar schools it was formerly a teachers college and has changed its function and name as well.

It is multi-purpose in nature, granting the B. A., B. A. in Ed., M. Ed., M. A. and M. S. degrees. This past year it granted about 800 degrees. Sixty-five percent of these were awarded for teaching. The current trend is definitely toward granting a greater proportion of liberal arts degrees.

The college is located sixteen miles southwest of Spokane, a city of 180,000. Cheney is a community of about 4,000 and growing rapidly.

The Position Requirements: The Board of Trustees will be seeking an individual who enjoys a fine reputation in higher education. It should be someone who has the earned doctorate, who has had college teaching experience and who has had administrative and management experience in or related to higher institutions. A preference will be given to individuals who are college rather than university oriented. The attitude and point of view will be of more significance than previous experience in a particular type of higher institution.

The candidate should be able to relate himself well to the business, educational and governmental communities. Since the college depends upon the legislature for its funds, the individual should be proficient in identifying, explaining and communicating the needs of the college to its various publics. He should have experiences in program analysis and curricular design at the college level.

He will not need to be an expert, but he should be familiar with campus and facility planning, with college financial matters, with institutional fact finding and with budget development and presentation. He must be skilled in group techniques of working with faculty, staff, students, alumni and other groups. He should be expert in serving as professional consultant to the board and adept at assisting the trustees know the college and generate such essential policies as will make for maximum development of the institution.

Remuneration and Benefits

Salary, \$26,000 to \$29,600

Presidential residence on campus

Retirement benefits, 7 1/2% TIAA and OASI

Liberal travel provisions

Car for business use

Application Instructions

Qualified candidates who are interested should (1) write expressing an interest to the person listed below, and (2) please have the director of your graduate placement office send your credentials to the same person and address.

Mr. Harvey Erickson
Chairman, Search Committee
Spokane and Eastern Building
Spokane, Washington

Dr. John Doe

Dear Dr. Doe:

You have been recommended as a person qualified for the position of president of our college. We are most desirous of finding out about your interest in this position. The accompanying announcement gives a very minimum explanation of the college and the position.

If you are interested we would be pleased to send you materials about the college. We will also want to send you later on a reactionnaire to be filled out and returned.

Would you please have your latest credentials from your graduate placement office sent to the address below. Would it meet with your approval to have your present employers contacted? We would also like the names of three people who know you and your work, if such is not available in the credentials being sent.

Harvey Erickson
Chairman, Search Committee
Spokane and Eastern Building
Spokane, Washington

TABLE II
SALARY RANGES AND MONTHLY RATES
BY CLASS OF POSITION
EASTERN WASHINGTON STATE COLLEGE
JULY, 1963

Class No.	Class Title	Range	Steps					
		No.	A	B	C	D	E	F
<u>CLERICAL, ADMINISTRATIVE AND FISCAL</u>								
0010	Clerk-Typist I	19	254	265	277	289	301	315
0011	Clerk-Typist II	22	289	301	315	328	342	358
0020	Secretary-Stenographer I	21	277	289	301	315	328	342
0021	Secretary-Stenographer II	24	315	328	342	358	373	390
0022	Secretary-Stenographer III	27	358	373	390	407	424	443
0050	Assistant to Registrar	28	373	390	407	424	443	462
0060	Transcript Evaluator	27	390	407	424	443	462	483
	<i>Printer's Assistant</i>	21	358	373	390	407	424	443
0100	Library Assistant I	22	289	301	315	328	342	358
0103	Library Assistant II	28	373	390	407	424	443	462
0200	Stores Clerk	20	265	277	289	301	315	328
0203	Storekeeper	28	373	390	407	424	443	462
0206	Instrument Technician	29	390	407	424	443	462	483
0300	Athletic Equipment Clerk	24	315	328	342	358	373	390
0400	Duplicating Clerk	20	265	277	289	301	315	328
0403	Bookkeeping Machine Operator	23	301	315	328	342	358	373
0409	Tabulating Equipment Operator	23	301	315	328	342	358	373
0412	Key Punch Operator I	20	265	277	289	301	315	328
0415	Tabulating Equipment Supervisor	35	504	527	550	575	601	627
0420	Printer	34	483	504	527	550	575	601
0430	Switchboard Operator	20	265	277	289	301	315	328
0500	Cashier I	18	244	254	265	277	289	301
0501	Cashier II	24	315	328	342	358	373	390
0503	Account Clerk	23	301	315	328	342	358	373
0505	Accountant	38	504	527	550	575	601	627
0510	Bursar	35	504	527	550	575	601	627
0600	Student Union Manager	35	504	527	550	575	601	627
0700	Mail Clerk	22	289	301	315	328	342	358
<u>MEDICAL</u>								
1000	Staff Nurse	26	342	358	373	390	407	424
1005	Infirmary Nursing Supervisor	30	407	424	443	462	483	504

(Gary Logan) New Men's \$3500 (11 mo) 1st 318.18 330.18 342.18 354.18 366.18 378.18 390.18 402.18 414.18 426.18 438.18 450.18 462.18 474.18 486.18 498.18 510.18 522.18 534.18 546.18 558.18 570.18 582.18 594.18 606.18 618.18 630.18 642.18 654.18 666.18 678.18 690.18 702.18 714.18 726.18 738.18 750.18 762.18 774.18 786.18 798.18 810.18 822.18 834.18 846.18 858.18 870.18 882.18 894.18 906.18 918.18 930.18 942.18 954.18 966.18 978.18 990.18 1002.18 1014.18 1026.18 1038.18 1050.18 1062.18 1074.18 1086.18 1098.18 1110.18 1122.18 1134.18 1146.18 1158.18 1170.18 1182.18 1194.18 1206.18 1218.18 1230.18 1242.18 1254.18 1266.18 1278.18 1290.18 1302.18 1314.18 1326.18 1338.18 1350.18 1362.18 1374.18 1386.18 1398.18 1410.18 1422.18 1434.18 1446.18 1458.18 1470.18 1482.18 1494.18 1506.18 1518.18 1530.18 1542.18 1554.18 1566.18 1578.18 1590.18 1602.18 1614.18 1626.18 1638.18 1650.18 1662.18 1674.18 1686.18 1698.18 1710.18 1722.18 1734.18 1746.18 1758.18 1770.18 1782.18 1794.18 1806.18 1818.18 1830.18 1842.18 1854.18 1866.18 1878.18 1890.18 1902.18 1914.18 1926.18 1938.18 1950.18 1962.18 1974.18 1986.18 1998.18 2010.18 2022.18 2034.18 2046.18 2058.18 2070.18 2082.18 2094.18 2106.18 2118.18 2130.18 2142.18 2154.18 2166.18 2178.18 2190.18 2202.18 2214.18 2226.18 2238.18 2250.18 2262.18 2274.18 2286.18 2298.18 2310.18 2322.18 2334.18 2346.18 2358.18 2370.18 2382.18 2394.18 2406.18 2418.18 2430.18 2442.18 2454.18 2466.18 2478.18 2490.18 2502.18 2514.18 2526.18 2538.18 2550.18 2562.18 2574.18 2586.18 2598.18 2610.18 2622.18 2634.18 2646.18 2658.18 2670.18 2682.18 2694.18 2706.18 2718.18 2730.18 2742.18 2754.18 2766.18 2778.18 2790.18 2802.18 2814.18 2826.18 2838.18 2850.18 2862.18 2874.18 2886.18 2898.18 2910.18 2922.18 2934.18 2946.18 2958.18 2970.18 2982.18 2994.18 3006.18 3018.18 3030.18 3042.18 3054.18 3066.18 3078.18 3090.18 3102.18 3114.18 3126.18 3138.18 3150.18 3162.18 3174.18 3186.18 3198.18 3210.18 3222.18 3234.18 3246.18 3258.18 3270.18 3282.18 3294.18 3306.18 3318.18 3330.18 3342.18 3354.18 3366.18 3378.18 3390.18 3402.18 3414.18 3426.18 3438.18 3450.18 3462.18 3474.18 3486.18 3498.18 3510.18 3522.18 3534.18 3546.18 3558.18 3570.18 3582.18 3594.18 3606.18 3618.18 3630.18 3642.18 3654.18 3666.18 3678.18 3690.18 3702.18 3714.18 3726.18 3738.18 3750.18 3762.18 3774.18 3786.18 3798.18 3810.18 3822.18 3834.18 3846.18 3858.18 3870.18 3882.18 3894.18 3906.18 3918.18 3930.18 3942.18 3954.18 3966.18 3978.18 3990.18 4002.18 4014.18 4026.18 4038.18 4050.18 4062.18 4074.18 4086.18 4098.18 4110.18 4122.18 4134.18 4146.18 4158.18 4170.18 4182.18 4194.18 4206.18 4218.18 4230.18 4242.18 4254.18 4266.18 4278.18 4290.18 4302.18 4314.18 4326.18 4338.18 4350.18 4362.18 4374.18 4386.18 4398.18 4410.18 4422.18 4434.18 4446.18 4458.18 4470.18 4482.18 4494.18 4506.18 4518.18 4530.18 4542.18 4554.18 4566.18 4578.18 4590.18 4602.18 4614.18 4626.18 4638.18 4650.18 4662.18 4674.18 4686.18 4698.18 4710.18 4722.18 4734.18 4746.18 4758.18 4770.18 4782.18 4794.18 4806.18 4818.18 4830.18 4842.18 4854.18 4866.18 4878.18 4890.18 4902.18 4914.18 4926.18 4938.18 4950.18 4962.18 4974.18 4986.18 4998.18 5010.18 5022.18 5034.18 5046.18 5058.18 5070.18 5082.18 5094.18 5106.18 5118.18 5130.18 5142.18 5154.18 5166.18 5178.18 5190.18 5202.18 5214.18 5226.18 5238.18 5250.18 5262.18 5274.18 5286.18 5298.18 5310.18 5322.18 5334.18 5346.18 5358.18 5370.18 5382.18 5394.18 5406.18 5418.18 5430.18 5442.18 5454.18 5466.18 5478.18 5490.18 5502.18 5514.18 5526.18 5538.18 5550.18 5562.18 5574.18 5586.18 5598.18 5610.18 5622.18 5634.18 5646.18 5658.18 5670.18 5682.18 5694.18 5706.18 5718.18 5730.18 5742.18 5754.18 5766.18 5778.18 5790.18 5802.18 5814.18 5826.18 5838.18 5850.18 5862.18 5874.18 5886.18 5898.18 5910.18 5922.18 5934.18 5946.18 5958.18 5970.18 5982.18 5994.18 6006.18 6018.18 6030.18 6042.18 6054.18 6066.18 6078.18 6090.18 6102.18 6114.18 6126.18 6138.18 6150.18 6162.18 6174.18 6186.18 6198.18 6210.18 6222.18 6234.18 6246.18 6258.18 6270.18 6282.18 6294.18 6306.18 6318.18 6330.18 6342.18 6354.18 6366.18 6378.18 6390.18 6402.18 6414.18 6426.18 6438.18 6450.18 6462.18 6474.18 6486.18 6498.18 6510.18 6522.18 6534.18 6546.18 6558.18 6570.18 6582.18 6594.18 6606.18 6618.18 6630.18 6642.18 6654.18 6666.18 6678.18 6690.18 6702.18 6714.18 6726.18 6738.18 6750.18 6762.18 6774.18 6786.18 6798.18 6810.18 6822.18 6834.18 6846.18 6858.18 6870.18 6882.18 6894.18 6906.18 6918.18 6930.18 6942.18 6954.18 6966.18 6978.18 6990.18 7002.18 7014.18 7026.18 7038.18 7050.18 7062.18 7074.18 7086.18 7098.18 7110.18 7122.18 7134.18 7146.18 7158.18 7170.18 7182.18 7194.18 7206.18 7218.18 7230.18 7242.18 7254.18 7266.18 7278.18 7290.18 7302.18 7314.18 7326.18 7338.18 7350.18 7362.18 7374.18 7386.18 7398.18 7410.18 7422.18 7434.18 7446.18 7458.18 7470.18 7482.18 7494.18 7506.18 7518.18 7530.18 7542.18 7554.18 7566.18 7578.18 7590.18 7602.18 7614.18 7626.18 7638.18 7650.18 7662.18 7674.18 7686.18 7698.18 7710.18 7722.18 7734.18 7746.18 7758.18 7770.18 7782.18 7794.18 7806.18 7818.18 7830.18 7842.18 7854.18 7866.18 7878.18 7890.18 7902.18 7914.18 7926.18 7938.18 7950.18 7962.18 7974.18 7986.18 7998.18 8010.18 8022.18 8034.18 8046.18 8058.18 8070.18 8082.18 8094.18 8106.18 8118.18 8130.18 8142.18 8154.18 8166.18 8178.18 8190.18 8202.18 8214.18 8226.18 8238.18 8250.18 8262.18 8274.18 8286.18 8298.18 8310.18 8322.18 8334.18 8346.18 8358.18 8370.18 8382.18 8394.18 8406.18 8418.18 8430.18 8442.18 8454.18 8466.18 8478.18 8490.18 8502.18 8514.18 8526.18 8538.18 8550.18 8562.18 8574.18 8586.18 8598.18 8610.18 8622.18 8634.18 8646.18 8658.18 8670.18 8682.18 8694.18 8706.18 8718.18 8730.18 8742.18 8754.18 8766.18 8778.18 8790.18 8802.18 8814.18 8826.18 8838.18 8850.18 8862.18 8874.18 8886.18 8898.18 8910.18 8922.18 8934.18 8946.18 8958.18 8970.18 8982.18 8994.18 9006.18 9018.18 9030.18 9042.18 9054.18 9066.18 9078.18 9090.18 9102.18 9114.18 9126.18 9138.18 9150.18 9162.18 9174.18 9186.18 9198.18 9210.18 9222.18 9234.18 9246.18 9258.18 9270.18 9282.18 9294.18 9306.18 9318.18 9330.18 9342.18 9354.18 9366.18 9378.18 9390.18 9402.18 9414.18 9426.18 9438.18 9450.18 9462.18 9474.18 9486.18 9498.18 9510.18 9522.18 9534.18 9546.18 9558.18 9570.18 9582.18 9594.18 9606.18 9618.18 9630.18 9642.18 9654.18 9666.18 9678.18 9690.18 9702.18 9714.18 9726.18 9738.18 9750.18 9762.18 9774.18 9786.18 9798.18 9810.18 9822.18 9834.18 9846.18 9858.18 9870.18 9882.18 9894.18 9906.18 9918.18 9930.18 9942.18 9954.18 9966.18 9978.18 9990.18 10002.18 10014.18 10026.18 10038.18 10050.18 10062.18 10074.18 10086.18 10098.18 10110.18 10122.18 10134.18 10146.18 10158.18 10170.18 10182.18 10194.18 10206.18 10218.18 10230.18 10242.18 10254.18 10266.18 10278.18 10290.18 10302.18 10314.18 10326.18 10338.18 10350.18 10362.18 10374.18 10386.18 10398.18 10410.18 10422.18 10434.18 10446.18 10458.18 10470.18 10482.18 10494.18 10506.18 10518.18 10530.18 10542.18 10554.18 10566.18 10578.18 10590.18 10602.18 10614.18 10626.18 10638.18 10650.18 10662.18 10674.18 10686.18 10698.18 10710.18 10722.18 10734.18 10746.18 10758.18 10770.18 10782.18 10794.18 10806.18 10818.18 10830.18 10842.18 10854.18 10866.18 10878.18 10890.18 10902.18 10914.18 10926.18 10938.18 10950.18 10962.18 10974.18 10986.18 10998.18 11010.18 11022.18 11034.18 11046.18 11058.18 11070.18 11082.18 11094.18 11106.18 11118.18 11130.18 11142.18 11154.18 11166.18 11178.18 11190.18 11202.18 11214.18 11226.18 11238.18 11250.18 11262.18 11274.18 11286.18 11298.18 11310.18 11322.18 11334.18 11346.18 11358.18 11370.18 11382.18 11394.18 11406.18 11418.18 11430.18 11442.18 11454.18 11466.18 11478.18 11490.18 11502.18 11514.18 11526.18 11538.18 11550.18 11562.18 11574.18 11586.18 11598.18 11610.18 11622.18 11634.18 11646.18 11658.18 11670.18 11682.18 11694.18 11706.18 11718.18 11730.18 11742.18 11754.18 11766.18 11778.18 11790.18 11802.18 11814.18 11826.18 11838.18 11850.18 11862.18 11874.18 11886.18 11898.18 11910.18 11922.18 11934.18 11946.18 11958.18 11970.18 11982.18 11994.18 12006.18 12018.18 12030.18 12042.18 12054.18 12066.18 12078.18 12090.18 12102.18 12114.18 12126.18 12138.18 12150.18 12162.18 12174.18 12186.18 12198.18 12210.18 12222.18 12234.18 12246.18 12258.18 12270.18 12282.18 12294.18 12306.18 12318.18 12330.18 12342.18 12354.18 12366.18 12378.18 12390.18 12402.18 12414.18 12426.18 12438.18 12450.18 12462.18 12474.18 12486.18 12498.18 12510.18 12522.18 12534.18 12546.18 12558.18 12570.18 12582.18 12594.18 12606.18 12618.18 12630.18 12642.18 12654.18 12666.18 12678.18 12690.18 12702.18 12714.18 12726.18 12738.18 12750.18 12762.18 12774.18 12786.18 12798.18 12810.18 12822.18 12834.18 12846.18 12858.18 12870.18 12882.18 12894.18 12906.18 12918.18 12930.18 12942.18 12954.18 12966.18 12978.18 12990.18 13002.18 13014.18 13026.18 13038.18 13050.18 13062.18 13074.18 13086.18 13098.18 13110.18 13122.18 13134.18 13146.18 13158.18 13170.18 13182.18 13194.18 13206.18 13218.18 13230.18 13242.18 13254.18 13266.18 13278.18 13290.18 13302.18 13314.18 13326.18 13338.18 13350.18 13362.18 13374.18 13386.18 13398.18 13410.18 13422.18 13434.18 13446.18 13458.18 13470.18 13482.18 13494.18 13506.18 13518.18 13530.18 13542.18 13554.18 13566.18 13578.18 13590.18 13602.18 13614.18 13626.18 13638.18 13650.18 13662.18 13674.18 13686.18 13698.18 13710.18 13722.18 13734.18 13746.18 13758.18 13770.18 13782.18 13794.18 13806.18 13818.18 13830.18 13842.18 13854.18 13866.18 13878.18 13890.18 13902.18 13914.18 13926.18 13938.18 13950.18 13962.18 13974.18 13986.18 13998.18 14010.18 14022.18 14034.18 14046.18 14058.18 14070.18 14082.18 14094.18 14106.18 14118.18 14130.

TABLE II
SALARY RANGES AND MONTHLY RATES
BY CLASS OF POSITION
EASTERN WASHINGTON STATE COLLEGE
JULY, 1963

Class No.	Class Title	Range	Steps					
		No.	A	B	C	D	E	F
<u>CLERICAL, ADMINISTRATIVE AND FISCAL</u>								
0010	Clerk-Typist I	19	254	265	277	289	301	315
0011	Clerk-Typist II	22	280	301	315	328	342	358
0012	Clerk-Typist III	25	307	330	345	360	375	390
0013	Clerk-Typist IV	28	334	358	374	390	406	422
0014	Clerk-Typist V	31	361	386	403	420	437	454
0015	Clerk-Typist VI	34	388	414	432	450	468	486
0016	Clerk-Typist VII	37	415	442	461	480	499	518
0017	Clerk-Typist VIII	40	442	470	490	510	530	550
0018	Clerk-Typist IX	43	469	498	519	540	561	582
0019	Clerk-Typist X	46	496	526	548	570	592	614
0020	Clerk-Typist XI	49	523	554	577	600	623	646
0021	Clerk-Typist XII	52	550	582	606	630	654	678
0022	Clerk-Typist XIII	55	577	610	635	660	685	710
0023	Clerk-Typist XIV	58	604	638	664	690	716	742
0024	Clerk-Typist XV	61	631	666	693	720	747	774
0025	Clerk-Typist XVI	64	658	694	722	750	778	806
0026	Clerk-Typist XVII	67	685	722	751	780	809	838
0027	Clerk-Typist XVIII	70	712	750	780	810	840	870
0028	Clerk-Typist XIX	73	739	778	809	840	871	902
0029	Clerk-Typist XX	76	766	806	838	870	902	934
0030	Clerk-Typist XXI	79	793	834	867	900	933	966
0031	Clerk-Typist XXII	82	820	862	896	930	964	998
0032	Clerk-Typist XXIII	85	847	890	925	960	995	1030
0033	Clerk-Typist XXIV	88	874	918	954	990	1026	1062
0034	Clerk-Typist XXV	91	901	946	983	1020	1057	1094
0035	Clerk-Typist XXVI	94	928	974	1012	1050	1088	1126
0036	Clerk-Typist XXVII	97	955	1002	1041	1080	1119	1158
0037	Clerk-Typist XXVIII	100	982	1030	1070	1110	1150	1190
0038	Clerk-Typist XXIX	103	1009	1058	1099	1140	1181	1222
0039	Clerk-Typist XXX	106	1036	1086	1128	1170	1212	1254
0040	Clerk-Typist XXXI	109	1063	1114	1157	1200	1243	1286
0041	Clerk-Typist XXXII	112	1090	1142	1186	1230	1274	1318
0042	Clerk-Typist XXXIII	115	1117	1170	1215	1260	1305	1350
0043	Clerk-Typist XXXIV	118	1144	1198	1244	1290	1336	1382
0044	Clerk-Typist XXXV	121	1171	1226	1273	1320	1367	1414
0045	Clerk-Typist XXXVI	124	1198	1254	1302	1350	1398	1446
0046	Clerk-Typist XXXVII	127	1225	1282	1331	1380	1429	1478
0047	Clerk-Typist XXXVIII	130	1252	1310	1360	1410	1460	1510
0048	Clerk-Typist XXXIX	133	1279	1338	1389	1440	1491	1542
0049	Clerk-Typist XL	136	1306	1366	1418	1470	1522	1574
0050	Clerk-Typist XLI	139	1333	1394	1447	1500	1553	1606
0051	Clerk-Typist XLII	142	1360	1422	1476	1530	1584	1638
0052	Clerk-Typist XLIII	145	1387	1450	1505	1560	1615	1670
0053	Clerk-Typist XLIV	148	1414	1478	1534	1590	1646	1702
0054	Clerk-Typist XLV	151	1441	1506	1563	1620	1677	1734
0055	Clerk-Typist XLVI	154	1468	1534	1592	1650	1708	1766
0056	Clerk-Typist XLVII	157	1495	1562	1621	1680	1739	1798
0057	Clerk-Typist XLVIII	160	1522	1590	1650	1710	1770	1830
0058	Clerk-Typist XLIX	163	1549	1618	1679	1740	1801	1862
0059	Clerk-Typist L	166	1576	1646	1708	1770	1832	1894
0060	Clerk-Typist LI	169	1603	1674	1737	1800	1863	1926
0061	Clerk-Typist LII	172	1630	1702	1766	1830	1894	1958
0062	Clerk-Typist LIII	175	1657	1730	1795	1860	1925	1990
0063	Clerk-Typist LIV	178	1684	1758	1824	1890	1956	2022
0064	Clerk-Typist LV	181	1711	1786	1853	1920	1987	2054
0065	Clerk-Typist LVI	184	1738	1814	1882	1950	2018	2086
0066	Clerk-Typist LVII	187	1765	1842	1911	1980	2049	2118
0067	Clerk-Typist LVIII	190	1792	1870	1940	2010	2080	2150
0068	Clerk-Typist LIX	193	1819	1898	1969	2040	2111	2182
0069	Clerk-Typist LX	196	1846	1926	1998	2070	2142	2214
0070	Clerk-Typist LXI	199	1873	1954	2027	2100	2173	2246
0071	Clerk-Typist LXII	202	1900	1982	2056	2130	2204	2278
0072	Clerk-Typist LXIII	205	1927	2010	2085	2160	2235	2310
0073	Clerk-Typist LXIV	208	1954	2038	2114	2190	2266	2342
0074	Clerk-Typist LXV	211	1981	2066	2143	2220	2297	2374
0075	Clerk-Typist LXVI	214	2008	2094	2172	2250	2328	2406
0076	Clerk-Typist LXVII	217	2035	2122	2201	2280	2359	2438
0077	Clerk-Typist LXVIII	220	2062	2150	2230	2310	2390	2470
0078	Clerk-Typist LXIX	223	2089	2178	2259	2340	2421	2502
0079	Clerk-Typist LXX	226	2116	2206	2288	2370	2452	2534
0080	Clerk-Typist LXXI	229	2143	2234	2317	2400	2483	2566
0081	Clerk-Typist LXXII	232	2170	2262	2346	2430	2514	2598
0082	Clerk-Typist LXXIII	235	2197	2290	2375	2460	2545	2630
0083	Clerk-Typist LXXIV	238	2224	2318	2404	2490	2576	2662
0084	Clerk-Typist LXXV	241	2251	2346	2433	2520	2607	2694
0085	Clerk-Typist LXXVI	244	2278	2374	2462	2550	2638	2726
0086	Clerk-Typist LXXVII	247	2305	2402	2491	2580	2669	2758
0087	Clerk-Typist LXXVIII	250	2332	2430	2520	2610	2700	2790
0088	Clerk-Typist LXXIX	253	2359	2458	2549	2640	2731	2822
0089	Clerk-Typist LXXX	256	2386	2486	2578	2670	2762	2854
0090	Clerk-Typist LXXXI	259	2413	2514	2607	2700	2793	2886
0091	Clerk-Typist LXXXII	262	2440	2542	2636	2730	2824	2918
0092	Clerk-Typist LXXXIII	265	2467	2570	2665	2760	2855	2950
0093	Clerk-Typist LXXXIV	268	2494	2608	2704	2800	2896	2992
0094	Clerk-Typist LXXXV	271	2521	2626	2723	2820	2917	3014
0095	Clerk-Typist LXXXVI	274	2548	2654	2752	2850	2948	3046
0096	Clerk-Typist LXXXVII	277	2575	2682	2781	2880	2979	3078
0097	Clerk-Typist LXXXVIII	280	2602	2710	2810	2910	3010	3110
0098	Clerk-Typist LXXXIX	283	2629	2738	2839	2940	3041	3142
0099	Clerk-Typist LXXXX	286	2656	2766	2868	2970	3072	3174
0100	Clerk-Typist LXXXXI	289	2683	2794	2897	3000	3103	3206

SALARY RANGES AND MONTHLY RATES - New Schedule Adopted June, 1965.

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Eastern Washington State College

Intra-College Memorandum

TO: Dr. Don S. Patterson, President

FROM: Pat ~~L.~~ ^{W.} Hunt, Director of Personnel

DATE: July 14, 1966

RE: Agenda Items

Appointments:

✓ Wade Harris, Data Processing Manager, ^{provisional} effective date July 25, 1966, at a salary of \$781.00 per month replacing Robert Starry. New Position.

✓ Leave of Absence

Marie Standefer, Food Service Worker I, without pay from June 13 through September 14, 1966, requested for personal reasons.

July Salary Changes

Marie Standefer, Food Service Worker I, Tawanka Commons, from \$~~289~~²⁷⁷ to \$315.00, Anniversary date July.

Eastern Washington State College

Intra-College Memorandum

TO: Dr. Don S. Patterson, President
FROM: Pat ^{JA} L. Hunt, Director of Personnel
DATE: July 20, 1966 RE: Agenda Items

Termination:

✓ Margaret Hunt, Registration Clerk I for the Registrar's Office effective 7/14/66
Mary Lee Gillette as of June 23, 1966, as Clk-Typ I, business office

New Appointments:

✓ Linda ~~Mary~~ Harris, Registration Clerk I for the Registrar's Office, effective date July 19, 1966, replacing Margaret Hunt, \$254, per month.

✓ Ruth Boone, Steno II for the Business Office, effective July 18, 1966, \$358, per month. Replacing Sandra Hansen

Walter H. Johnson, Utility Man (Steam Engineer), for the Physical Plant, effective August 1, 1966, \$527 per month. Return of employee.

Leave of Absence Without Pay:

✓ Marilyn Duel, Key Punch Operator II, for Data Processing, effective July 22 through July 29, 1966, \$342 per month.

Eastern Washington State College

Intra-College Memorandum

TO: Dr. Don S. Patterson, President
FROM: Pat L. Hunt, Director of Personnel
DATE: July 12, 1966 RE: Agenda Items

Appointments:

Ella Anderson, Account Clerk I in the Business Office effective June 20, 1966 at a salary of \$289 per month replacing Garcy Miesen.

Alma Annis, Cook I for Tawanka Commons effective September 15, 1966 at a salary of \$315 + M per month replacing Ellen Howard.

Orville Barnhart, Groundskeeper effective June 27, 1966 at a salary of \$342 per month in the Physical Plant replacing Robert Holmes.

Hanah Becker, Food Service Worker I for Tawanka Commons effective September 15, 1966 at a salary of \$265 + M per month replacing Martha Delabarre.

Diane Christensen, Food Service Worker I for Tawanka Commons effective June 21, 1966 at a salary of \$234 + M per month on a provisional basis until test requirements have been met. She is replacing Devota Goodwin.

Sue Ham, Clerk-Typist I for the Business Office effective June 27, 1966 at a salary of \$265 per month replacing Mary Lee Gillette.

Margaret Hunt, Registration Clerk I for the Registrar's Office effective July 1, 1966 at a salary of \$254 per month. This is a new position.

Laurie Beck, Secretary-Steno I for Political Science Grant effective July 1, 1966 at a salary of \$315 per month. This is a new position.

Sherry Olson, Tabulating Equipment Operator for the Business Office effective July 5, 1966 at a salary of \$358 per month replacing Ella Anderson.

Lance Orton, Trades Helper for Tawanka Commons effective July 8, 1966 at a salary of \$424 per month. He is replacing Harold Johnson who filled the position as a Custodial Worker II before the position was reclassified.

Jack Quinn, Residence Maintenance Supervisor for Housing effective July 1, 1966 at a salary of \$527 per month. This is a new position. Provisional until test requirements met.

Resignations:

Sandra Hansen, Secretary-Steno II for the Business Office effective July 22, 1966. She has five and one-half days of accrued annual leave.

Harold Johnson, Custodial Worker II for Tawanka Commons effective July 1, 1966. He has seventeen days of accrued annual leave.

Agenda Items (cont)

Page 2

Ethel Richardson, Clerk-Typist II for ROTC effective June 30, 1966. She has accrued seven and one-half days.

✓ Mary Waste, Housekeeper for Housing effective June 20, 1966. She has accrued six days.

✓ Robert Starry, Data Processing Manager effective July 31, 1966. He has accrued eleven days of annual leave.

Leave Without Pay:

Ellen Boyes, Cook II for Tawanka Commons eight hours on June 17, 1966.

Freda Elliot, Food Service Worker II for Tawanka Commons twenty-fours from June 22 through June 25, 1966.

Gary Ocheltree, Utility Man for the Physical Plant eight hours on July 5, 1966.

Nancy Odel, Secretary-Steno I for the Dean of Students Office sixteen hours on June 13 and 14, 1966.

Nancy Reed, Library Assistant I for Hargreaves Library forty hours from June 13 through June 17, 1966.

Change in Status:

Diane Christensen, Food Service Worker I for Tawanka Commons from provisional to classified effective July 5, 1966 at a salary of \$265 + M.

Promotions:

✓ Robert Starry, from Tabulating Equipment Operator to Data Processing Manager effective July 1, 1966 at a salary of \$357.50 per month at 1/2 time.

July Salary Changes:

January Anniversary Dates

✓ George Anderson, Groundskeeper for Physical Plant, \$424 to \$462.

✓ LaVina Davis, Machine Operator for the Business Office, \$390 to \$424.

✓ Kathleen Deininger, Library Assistant I for Hargreaves, \$358 to \$358. No change.

✓ Paul Delabarre, Heating Plant Supervisor for the Physical Plant, \$655 + \$43.89 to \$685 + \$47.95.

✓ Leland Flikke, Groundskeeper for the Physical Plant, \$390 to \$424.

✓ Dennis, Fox, Groundskeeper for the Physical Plant, \$358 to \$390.

✓ Ruby Gambrel, Steno III for Placement, \$443 to \$462.

✓ Harry Huffman, Utility Man for the Physical Plant, \$575 to \$601.

Agenda Items (cont)

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- ✓ Barbara Nelson, Key Punch Operator II for the Business Office, \$342 to \$358.
- ✓ Hilga Phillips, Custodial Worker I for the Physical Plant, \$390 to \$407.
- ✓ Goldie Shields, Food Service Worker II for Tawanka Commons, \$315 + M to \$342 + M.
- ✓ Dorothy Shore, Head Nurse for the Infirmary, \$443 to \$483.
- ✓ Charlene Showalter, Housekeeper for the Housing Department, \$265 to \$277.
- ✓ Zeta Smith, Account Clerk II for the Business Office, \$373 to \$407.
- ✓ Florence Steen, Steno II for Summer Quarter, \$390 to \$424.
- ✓ Lucille Stevens, Steno II for Language and Literature, \$407 to \$424.
- ✓ Marjorie Stone, Account Clerk II for the Student Union, \$2.24 per hour to \$2.44 (424) per hour.
- ✓ Ethel Trimble, Food Service Worker I for Tawanka Commons, \$289 + M to \$315 + M.
- ✓ Ginny White, Printer Assistant for the Business Office, \$301 to \$315.

Frank Vernon,

February Anniversary Dates

- ✓ Emma Albershardt, Food Service Worker I for Tawanka Commons, \$277 + M to \$301 + M.
- ✓ Retta Babcock, Language Lab Assistant, \$328 to \$328. No change.
- ✓ William, Fausett, Maintenance Mechanic II for the Physical Plant, \$575 + \$28.75 to \$601 + \$30.05.
- ✓ John Ferguson, Utility Man for the Physical Plant, \$550 to \$575.
- ✓ Cynthia Groshoff, Steno I for Student Activities, \$301 to \$315.
- ✓ Vivien Harvey, Account Clerk II for Tawanka Commons, \$342 to \$373.
- ✓ Richard Schulz, Electronics Technician for ICC, \$504 to \$550.

Robert Searcy,

March Anniversary Dates

- ✓ James Blackshaw, Custodial Worker II for the Physical Plant, \$443 to \$462.
- ✓ Margaret Dare, Duplicating Clerk for the Business Office, \$315 to \$342.
- ✓ Martha Delabarre, Cook I for Tawanka Commons, \$277 + M to \$315 + M.
- ✓ Sandra Hansen, Steno II for the Business Office, \$342 to \$358.
- ✓ Judith Johnson, Clerk-Typist I for the Placement Office, \$277 to \$277. No change.

Agenda Items (cont)

Page 4

- ✓ Patricia Morlan, Student Union Food Manager, \$462 to \$483.
- ✓ Bernice Shepard, Account Clerk II for the Business Office, \$358 to \$390.
- ✓ Ikumi Vaughn, Food Service Worker II for Tawanka Commons, \$265 + M to \$289 + M.

April Anniversary Dates.

- ✓ Velma Baird, Custodial Worker I for Housing, \$342 to \$358.
- ✓ Pearl Boad, Stores Clerk for the Science Division, \$301 to \$328.
- ✓ May coplen, Food Service Worker II for Tawanka Commons, \$277 + M to \$301 + M.
- ✓ Carol Cosby, Steno I for Alumni, \$301 to \$315.
- ✓ Sharon Evans, Steno I for the Science Division, \$301 to \$315.
- ✓ Hack Foust, Custodial Worker I for Housing, \$342 to \$358.
- ✓ Leland, Graese, Assistant to the Physical Plant Director, \$781 to \$816.
- ✓ Ernestine Heck, Custodial Worker I for the Housing Office, \$390 to \$407.
- ✓ Hazel Huffman, Food Service Worker I for Tawanka Commons, \$254 + M to \$277 + M.
- ✓ Iris McDougall, Counter and Dining Room Supervisor, \$342 + M to \$342 + M. No change.
- ✓ Mario Martini, Internal Auditor for the Business Office, \$816 to \$853.
- ~~Albert Mount, Custodial Worker II for the Physical Plant, \$342 to \$390.~~
- ✓ August Okerstrom, Custodial Worker I for the Physical Plant, \$407 to \$424.
- ✓ Glenda Peterson, Steno II for the Social Science Division, \$373 to \$390.
- ✓ Viola Phillips, Housekeeper for the Housing Department, \$301 to \$328.
- ✓ Clara Thompson, Food Service Worker II for Tawanka Commons, \$277 + M to \$301 + M.
- ✓ Marcille Westmoreland, Steno I for Language and Literature, \$301 to \$315.
- ✓ Linda Windhorst, Clerk-Typist I for ICC, \$277 to \$277. No change.
- ✓ Karen Woodworth, Food Production Supervisor, \$407 + M to \$443.

May Anniversary Dates

- ✓ Wim Albers, Utility Man for the Physical Plant, \$504 to \$527.
- ✓ Lorna Baldwin, Account Clerk I for the Business Office, \$301 to \$315.
- ✓ Emma Delabarre, Cook I for the Student Union, \$289 + M to \$315 + M.
- ✓ Nancy McLaughlin, Cashier I for the Student Union, \$265 to \$289.
- ✓ James Mowatt, Custodial Worker II for the Physical Plant, \$373 to \$390.
- ✓ Elna Noel, Steno III for Guidance, \$424 to \$443.
- ✓ Maureen Page, Steno II for Hargreaves Library, \$342 to \$358.
- ✓ Don Rettig, Trades Helper for the Physical Plant, \$407 to \$424.
- ✓ Dale Rodgers, Custodial Worker I for the Physical plant, \$342 to \$358.
- ✓ John Torno, Trades Helper, for the Physical Plant, \$407 to \$424.

June Anniversary Dates.

- ✓ Geneva Ditlevsen, Steno II for the Graduate Office, \$390 to \$407
- ✓ Marilyn Duel, Key Punch Operator II for the Business Office, \$328 to \$342.
- ✓ Beverly Roberts, Assistant Dietician for Tawanka Commons, \$2.90 per hour, to \$3.03 (

July Anniversary Dates

- ✓ Reta Adams, Registration Clerk I for the Registrar's Office, \$254 to \$265.
- ✓ Eilene Allen, Storeskeeper for Tawanka Commons, \$328 to \$373.
- ✓ Ella Anderson, Account Clerk I for the Business Office, \$289 to \$315.
- ✓ Lula Autrey, Housekeeper for Housing, \$254 to \$277.
- ✓ Kenneth Baird, Warehouseman for the Business Office, \$504 to \$527.
- ✓ Orville Barnhart, Groundskeeper for the Physical Plant, \$342 to \$390.
- ✓ Laura Beck, Steno I for Political Science Grant, \$315. No change - new hire.
- ✓ Elinor Best, Steno II for the Dean of Students, \$390 to \$424.
- ✓ Carol Betz, Cook II for the Campus School, \$ ^{110.78} ~~110.78~~ to ^{141.67} ~~110.78~~. Cheney School District from \$86.10 to ~~\$99.23~~ ^{482.08} ~~435.87~~ ^{11 Mo}

Agenda Items (cont)

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- ✓ Ellen Boyes, Cook II for the Food Service, \$373 + M to \$424 + M.
- ✓ Richard Boyes, Utility Man, for the Physical Plant, \$575 to \$601.
- ✓ Judith Byrd, Steno I for Housing, \$289 to \$315.
- ✓ Yvonne Chatburn, Library Assistant I 1/2 time, \$179 to \$186.50. (373)
- ✓ Diane Christensen, Food Service Worker I for Tawanka Commons, \$234 + M to \$265 + M.
- ✓ Lonnie Christensen, Custodial Worker I for the Physical Plant, \$390 to \$424.
- ✓ Dana Cooley, Library Assistant I for Hargreaves, \$301 to \$315.
- ✓ Janet Corbit, Cashier I for the Student Union, \$254 to \$289.
- ✓ Lisle Dare, Groundskeeper for the Physical Plant, \$407 to \$462.
- ✓ Verald Davis, Steno III for the Physical Plant, \$462 to \$483.
- ✓ Freda Elliot, Food Service Worker II for Tawanka Commons, \$254 + M to \$289 + M.
- ✓ Virginia Fenstemacher, Library Assistant II for Hargreaves, \$424 to \$443.
- ✓ Georgia Finnie, Registration Clerk II for the Registrar's Office, \$289 to \$315.
- ✓ Helen Foland, Cashier III for the Business Office, \$407 to \$443.
- ✓ Annette Fortman, Staff Nurse, for the Infirmary, \$373 to \$424.
- ✓ Gladys Frandsen, Food Service Worker II for the Student Union, \$254 + M to \$289 + M.
- ✓ Hazel Frank, Housekeeper for Housing, \$301 to \$328.
- ✓ Sibyl Garske, Cashier II for the Business Office, \$328 to \$373.
- ✓ Eloise Goodwin, Steno II for the Campus School, \$390-\$424.
- ✓ Lavonne Graham, Steno I for the Registrar's Office, \$289 to \$315.
- ✓ Erleen Gropp, Steno I for NDEA Guidance, \$315. New hire.
- ✓ Sue Ham, Clerk-Typist I for the Business Office, \$265 to \$277.
- ✓ Diane Hamm, Library Assistant I for Hargreaves, \$301 to \$315.
- ✓ Delbert Hardie, Utility Man, for the Physical Plant, \$575 to \$601.
- ✓ Sam Hatch, Custodial Worker II for the Physical Plant, \$443 to \$462.
- ✓ Fred Heinemann, Student Union Manager, \$685 to \$715.

Agenda Items (cont)

Page 7

- ✓ Robert Holmes, Truck Driver for the Physical Plant, \$407 to \$443.
- ✓ Ella Huber, Food Service Worker II for Tawanka Commons, \$301 + M to \$342 + M.
- ✓ Clarence Hughes, Utility Man for the Physical Plant, \$550 to \$601.
- ✓ Jack Hutchinson, Utility Man for the Physical Plant, \$550 to \$601.
- ✓ Loren Jordan, Programmer, \$504 to \$527.
- ✓ Mildred King, Clerk-Typist II for Personnel - no change - \$627.
- ✓ Viola Kinnick, Food Service Worker I for Tawanka Commons, \$244 + M to \$277 + M.
- ✓ Willard Kinnick, Utility Man for the Physical Plant, \$ 550 to \$601.
- ✓ Kathleen Krall, Steno II for ICC, \$328 to \$358.
- ✓ Herman Kruse, Truck Driver for the Physical Plant, \$443 to \$483.
- ✓ James LaBarge, Truck Driver for the Physical Plant, \$373 to \$407.
- ✓ Retha LaBarge, Custodial Worker I for the Physical Plant, \$390 to \$424.
- ✓ Roy Lotte, Gardener for the Physical Plant, \$483. No change.
- ✓ Alger Lundberg, Custodial Worker I for the Physical Plant, \$328 to \$358.
- ✓ Lyndia MacQuarrie, Clerk-Typist I for Creative Arts, \$265 to \$277.
- ✓ Joan McNeil, Steno I for HPER&A \$289 to \$315.
- ✓ John Mamanakis, Athletic Equipment Clerk II for HPER&A \$407 to \$443.
- ✓ Karl Meyer, Utility Man for the Physical Plant, \$550 to \$601.
- ✓ Irene Moen, Steno II for Creative Arts, \$328 to \$358.
- ✓ Donna Morasch, Clerk-Typist I, for Placement, \$277 - new hire.
- ✓ Margaret Nichols, Accountant I for the Business Office, \$504 to \$527.
- ✓ Noel Howard, Custodial Worker II for the Physical Plant, \$424 to \$462.
- ✓ Nancy Odell, Steno I for the Dean of Students, \$289 to \$315.
- ✓ Grace Okerstrom, Switchboard Operator, \$301 to \$342.
- ✓ Shirleen Peplinski, Steno I for Public Information, \$289 to \$315.
- ✓ Liane Peterson, Food Service Supervisor, for Tawanka Commons, \$424 to \$483.
- ✓ Chester Phillips, Utility Man for the Physical Plant, \$550 to \$601.

Agenda Items (cont)

Page 8

- x ✓ Max Pierce, Utility Man for the Physical Plant, \$575 to \$601.
- x ✓ Kathryn Pike, Steno II for Business & Industry, \$328 to \$358.
- x ✓ Nancy Reed, Library Assistant I for Hargreaves, \$301 to \$315.
- x ✓ Brenda Reiner, Steno II for Science, \$328 to \$358.
- x ✓ Wilma Rowan, Custodial Worker I for the Student Union, \$373 to \$407.
- x ✓ Myrtle Russell, Food Service Worker II for the Student Union, \$254 + M to \$289 + M.
- x ✓ Karen Scheminski, Clerk-Typist I for the Admissions Office, \$265 to \$277.
- x ✓ Edna Schroder, Cook I for Tawanka Commons, \$328 + M to \$373 + M.
- x ✓ Vera Schroder, Head Cook for Tawanka Commons, \$407 + M to \$462 + M.
- x ✓ Dana Sexton, Registration Clerk I for the Registrar's Office, \$254 to \$265.
- x ✓ *Abrie Standerfer, FSWI, Tawanka, \$277 to \$315 + M (LA to 9/15/66)*
- x ✓ Donn Steen, Printer for the Business Office, \$655 to \$685.
- x ✓ Lloyd Storlie, Grounds Foreman for the Physical Plant, \$627 + 30.05 to \$655 + 32.75.
- x ✓ Mabel Sturman, Steno II for Education, \$407 to \$424.
- x ✓ Carolyn Thomason, Steno I for the Dean of Faculty, \$289 to \$315.
- x ✓ Joe Tiedt, Gardener for the Physical Plant, \$483 to \$483 - no change.
- x ✓ Lloyd Virtue, Building Maintenance Foreman for the Physical Plant, \$627 to \$655.
- x ✓ Edwina Weghorst, Certification Clerk for Education, \$342 to \$373.
- x ✓ Pearl Weisman, Food Service Worker II for Tawanka Commons, \$254 + M to \$289 + M.
- x ✓ Lois Wittwer, Account Clerk I for the Business Office, \$289 to \$315.
- x ✓ Patricia Wood, Clerk-Typist I for the Placement Office, \$265 to \$277.

August Anniversary Dates.

- x ✓ Karleen Anderson, Steno II for the Dean of Students, \$342 to \$358.
- x ✓ Eleanor Batt, Library Assistant I for the Science Building, \$315 to \$315 - no change.
- x ✓ Jean Beke, Registration Clerk I for the Registrar's Office, \$301 to \$315.
- x ✓ Lorna Brown, Steno I for the Education Department, \$315 to \$328.

Agenda Items (cont)

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✕ Patricia Kallem, Clerk-Typist II for Research, \$315 to \$328.

✕ Loretta Layton, Housekeeper for the physical Plant, \$277 to \$289.

✕ Marguerite Miller, Food Service Worker II for the Student Union, \$265 + M to \$289 + M.

✕ Carol Morehouse, Cook I for the Student Union, \$301 + M to \$328 + M.

September Anniversary Dates

✕ Dick Dus, Utility Man for the Physical Plant, \$483 to \$504.

✕ Lillian McKinlay, Transcript Evaluator for the Admissions Office, \$390 to \$407.

✕ Mabel Nichols, Campus School Nurse, \$212 to \$231, 1/2 time.

✕ Gary Ocheltree, Utility Man for the Physical Plant, \$504 to \$527.

✕ James Rogers, Chief Accountant for the Business Office, \$655 to \$715.

October Anniversary Dates

✕ Margaret Ault, Staff Nurse, \$424 to \$462.

✕ Genon Anderson, Steno II for the Admissions Office, \$342 to \$358.

✕ Lorena Bedient, Registration Clerk II for the Registrar's Office, \$301 to \$315.

✕ James Goodwin, Trades Helper for the Physical Plant, \$407 to \$424.

✕ Harold Haugen, Utility Man for the Physical Plant, \$504 to \$527.

✕ Noel Kafton, Steno II for the Personnel Office, \$342 to \$358.

✕ Jacquie Lambert, Mail Clerk for the Business Office, \$328 to \$328 - no change.

✕ Charlotte Richardson, Staff Nurse for the Infirmary, \$424 to \$462.

November Anniversary Dates

✕ Ann Caldwell, Staff Nurse, \$407 to \$443.

✕ Florence Fausett, Account Clerk II for Tawanka Commons, \$373 to \$407.

✕ Maurice Goodwin, Groundskeeper for the Physical Plant, \$358 to \$390.

✕ Grace Ann Haugen, Clerk-Typist II for the Business Office, \$315 to \$328.

✕ Donna McGinnis, Food Service Worker II for Tawanka Commons, \$301 + M to \$328 + M.

December Anniversary Dates

- ✕ Foster Goodwin, Custodial Worker I for the Physical Plant, \$390 to \$407.
- ✕ Barbara Hinman, Steno I for the Placement Office, \$315 to \$328.

Reclassifications as of July 1, 1966:

- ✕ Frank Vernon, Gardener to Landscape Gardener in the Physical Plant, \$424 to \$443. January is his anniversary date.
- ✕ Albert Mount, Custodial Worker I to Custodial Worker II for the Physical Plant, \$342 to \$390. April is his anniversary date.
- ✕ Ethel Helm, Clerk-Typist I to Clerk-Typist II for the Business Office, \$277 to \$328. Her anniversary date is March.
- ✕ Frances Lindberg, Steno I to Steno II for HPER&A, \$301 to \$358. Her anniversary date is March.
- ✕ Sharon Field, Steno I to Steno II for Psychology, \$301 to \$358. Her anniversary date is August.
- ✕ Eleanor Hughes, Steno II to Steno III for the Dean of Faculty, \$390 to \$424. Her anniversary date is August.